

#### <u>Year-1 National Curriculum Teacher</u> Al-Falah Primary School

Job details Employer	Al Falah Primary School	
Location	Hackney	
Salary	Negotiation	
Contract type	One year	
Part time/ Full time	Part time	
Posted	23/04/24	
Closing date	17/05/24	
Interview date	24/05/24	
Job starts	September 2024	

We seek to appoint an enthusiastic, creative, and committed primary school teacher with a good knowledge of the school's national curriculum. The Al-Falah Primary School is an exciting and welcoming Independent (Muslim) primary school with very well-behaved pupils engaged in learning. We offer a solid commitment to the development of all staff. It is an excellent opportunity to join a 'GOOD' school rated by Ofsted committed to continual improvement and where you can be part of a winning team. You can become part of our journey towards achieving 'outstanding' in the near future.

#### We are looking for candidates who:

- [] Are passionate about their teaching and committed to achieving high standards
- Experienced and able to demonstrate excellent classroom practice
- Provide evidence of excellent and creative teaching
- [] Can build good relationships with children, staff, and parents
- ] Create a vibrant classroom environment
- Have a good sense of humour

#### We can offer you the following:

[] Very well-behaved children who have strong engagement in their learning

- [] A friendly and collaborative team
- Supportive colleagues
- Diverse opportunities for continued professional development

Al-Falah School is fully committed to safeguarding and promoting children's and young people's welfare and expects all staff to share this commitment. In accordance with Safeguarding Children and Safer Recruitment in Education legislation, an enhanced DBS check will be requested for the successful candidate.

#### For further information:

Working Hours: 8:00 am to 12:30 pm

<u>Qualification</u>: Qualification: QTS (or a relevant degree) and experience of teaching.

<u>How to apply</u>: To apply for this position, please visit the following link (staff application form). Once you've completed the application form, please submit it to the school office or email it to <u>a.hussain@alfalahschool.org.uk</u> as soon as possible.

For any additional information, please call on 0208 985 1059.

#### Staff application form:

https://bit.ly/alfalahteacherapplication

If the link does not work, please email the school for an application pack: <u>info@alfalahschool.org.uk</u>

M A Hussain

Headteacher

Al Falah Primary School

48 Kenninghall Road

E5 8BY

www.alfalahschool.org.uk

T: 0208 985 1059

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#### **JOB DESCRIPTION**

School: AI – Falah Primary school	Location: Clapton , Hackney
Job title: Class teacher – Year 1	Salary range: Negotiation

The responsibilities of the post are to be performed in accordance with the provisions of the school's pay condition

#### Job Purpose

To carry out professional duties and to have responsibility for an assigned class.

To be responsible for the day-to-day work and management of the class and the safety and welfare of the pupils, during on-site and off-site activities.

To promote the aims and objectives of the school and maintain its philosophy of education.

#### Main duties and responsibilities

- To ensure that the National Curriculum and the Islamic curriculum complement each other and are mutually reinforcing, preparing pupils both for this life and the next.
- To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning.
- To plan and prepare lessons in order to deliver the National Curriculum ensuring breadth and balance in all subjects.
- To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations.
- To maintain good order and discipline among the pupils, safeguarding their health and safety.
- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.
- To instill self-discipline and self-respect in our pupils, so that they have a firm basis from which to respect others, make informed choices and fulfill their potential.
- To prepare appropriate records for the transfer of pupils.
- To ensure effective use of support staff within the classroom, including parent helpers.
- To participate in staff meetings as required.
- To take responsibility of subject and contribute to the development and co-ordination of a particular area of the curriculum.



- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To ensure that school policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of their children's education academic, social and emotional.
- Be reasonable available to meet carers/parents, colleagues and other professionals and agencies, as needed and attend meeting as appropriate.
- To continue professional development, maintaining a portfolio of training undertaken.
- To meet with parents and appropriate agencies, to contribute positively to the education of the children concerned.
- To support the Head teacher in promoting the ethos of the school.
- To take on any such other duties as the Head teacher may determine from time to time
- Organise educational trips for the class and take responsibility of
- To promote the welfare of children and to support the school in safeguarding children though relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role.
- To contribute to the whole school development, implementation, monitoring and evaluation of the curriculum.
- To organise presentation and display of children's work in the classroom and corridors
- To participate in further training and professional development as a teacher including that which aims to meet the needs identified in the school Development Plan and the Performance Management Programme.



#### PERSON SPECIFICATION

School: Al-Falah Primary School	Location: 48 Kennighall Road. Clapton. E5 8BY
Job Title: Class teacher year 1	Salary range: Negotiation

KEY CRITERIA	ESSENTIAL	DESIRABLE
Qualifications and Experience	Qualified teacher status	A degree or equivalent qualification
		Evidence of in service professional development
Knowledge (Knowledge, abilities, skills,	A thorough up to date knowledge of the range of teaching, learning and behaviour management strategies and how to implement them	Thorough knowledge and understanding of the National Curriculum, Foundation Stage and
experience)	effectively.	National Strategies for Literacy and Numeracy
	A thorough understanding of the national curriculum and a range of assessment requirements and arrangements.	
	Know how to use local, national and statistics to evaluate the effectiveness of teaching.	
	Knowledge and understanding of the implications of equal opportunities, multicultural education and inclusion.	



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	Knowledge of computer software relevant to the curriculum	
	Knowledge and understanding of the potential of computer technology to enhance the curriculum.	
	Know the legal requirements, national policy and guidance on the safeguarding of children.	
Skills and Abilities	Ability to prepare and plan effectively.	
	Good organisational skills	
	Ability to prioritise and management time effectively.	
	Ability to work as part of a team	
Work-related Personal Requirements	Suitability to work with children.	



# Teacher assistant (TA)

#### Al Falah Primary School

# EmployerAl-Falah Primary SchoolLocationHackney. LondonSalaryNegotiationContract typePermanentPostedTuesday 23th April 2024Closing dateFriday 17th May 2024Job startsSeptember 2024

We seek to appoint an enthusiastic, creative, and committed primary school teacher assistant with a good knowledge of the school's national curriculum. Al-Falah Primary School is an exciting and welcoming Independent (Muslim) primary school with very well-behaved pupils engaged in learning. We offer a solid commitment to the development of all staff. It is an excellent opportunity to join a 'GOOD' school rated by Ofsted committed to continual improvement and where you can be part of a winning team. You can become part of our journey towards achieving 'outstanding' in the near future.

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For further information:

Working Hours: 8:00 am to 12:30 pm

Qualification: A-level (equivalent) and experience in teaching.

<u>How to apply</u>: To apply for this position, please visit the following link (staff application form). Once you've completed the application form, please submit it to the school office or email it to <u>a.hussain@alfalahschool.org.uk</u> as soon as possible.

For any additional information, please call on 0208 985 1059.

#### Staff application form:

https://bit.ly/ALFALAHTAFORM

If the link does not work, please email the school for an application pack: <u>info@alfalahschool.org.uk</u>

M A Hussain

Headteacher

Al Falah Primary School

48 Kenninghall Road

E5 8BY

www.alfalahschool.org.uk

T: 0208 985 1059

E: a.hussain@alfalahschool.org.uk

# JOB DESCRIPTION TEACHING ASSISTANT



# Support for the Pupils/families

- Assess, manage and deliver pastoral and learning support.
- Provide feedback to pupils in relation to progress and achievement.
- To work with pupils, understanding how to motivate and encourage them to achieve and develop.
- To work with the SENCO and other teachers to develop and implement IEPs and behaviour mentoring plans.
- To understand the individual needs of children and be responsible for advising them on social, health and hygiene development.
- To deal with minor incidents and the health and hygiene of the children and where necessary, escort them home.
- To read with individual children and groups and complete reading records as directed by the class teacher.

# Support for the Teachers

- Within an agreed system of supervision, to work with the teacher to develop lessons, work plans and the classroom environment.
- To record the progress of children through exams and tests.
- To feedback the achievements of pupils to colleagues through the agreed monitoring systems.
- To report on pupil achievements and adjust their work as necessary.
- To establish and maintain constructive relationships with parents/carers by: -supporting their role in pupils learning,
  -providing constructive feedback on pupil's progress and achievements
  -facilitating their support for their child's attendance
  -support home to school/community links.
- To take a lead role in planning, development and organisation of systems/procedures/policies.
- To lead on developing behaviour strategies. To be proactive in managing behaviour to promote self control, independence and integration.
- To provide other administrative support including dealing with photocopying, correspondence, compilation/analysis/reporting on attendance, exclusions etc, making phone calls etc and liaison with relevant bodies (for example, feeder schools).
- To work within an agreed system of supervision with small groups of children and to take responsibility for their learning.
- To work in partnership with the reception class teacher to support the school induction programme. This may include contributing to parents evening as appropriate.

- To accompany teachers and classes on educational visits.
- To work with the class teacher in dealing with finished work and preparing displays and filing work
- To work with small groups of children and to take responsibility for their learning.

### Support for the School

- To undertake line management responsibilities where appropriate including:
- Liaise between managers/teaching staff and Teaching Assistants
- Be aware of and comply with policies and procedures relating to child protection, health and safety, security and confidentiality, reporting all concerns to an appropriate person.
- Be aware of and support differences and ensure all pupils have equal access to opportunities

to learn and develop.

- Contribute to overall ethos/work/aims of the school.
- Establish constructive relationships and communicate with other agencies/professionals, in liaison with the teacher, to support achievement and progress of pupils.
- Recognise own strengths and areas of specialist expertise and use these to lead, advise and support others.
- Contribute to the identification and running of appropriate out of school learning activities which consolidate and extend work carried out in class.
- Lead for the whole school in specialist area and share expertise and skills with others.
- Be responsible for the provision and delivery of out of school learning activities for example, clubs, extra-curricular activities within guidelines established by the school.
- Attend and participate in regular meetings, and in training and other activities as required.
- To assist in the general care of the school environment by undertaking tidying of general areas (staff room, fridge etc).
- To assist with children at the beginning and end of the day and in the playground as required.
- To attend meetings with line managers as required.
- To promote equal opportunities at all times.
- To work with the Line Manager about timetable arrangements, and when appropriate, be responsible for arranging covering when Teachers are absent.

# Support for the Curriculum

- Be responsible for the management of stock levels and for the maintenance/quality/safety of specialist equipment.
- Within an agreed system of supervision, deliver learning and teaching activities and adjust these where necessary.
- Actively investigate courses and activities outside of the school.
- Advise, demonstrate and assist in the safe and effective use of specialist equipment/materials, including use of ICT.

• Determine need for, select and prepare the use of specialist equipment, plans and resources necessary to both lead and support learning activities, taking into account pupils' interests, language and cultural backgrounds.

# Special Educational Needs

- Determine need for, select and prepare the use of specialist equipment, plans and resources necessary to both lead and support learning activities, taking into account pupil's interests, language and cultural backgrounds.
- Take a lead role in the provision of support for children with special needs.
- Establish and develop productive working relationships with pupils acting as a role model and developing 1:1 mentoring arrangements and providing support for distressed pupils.
- To work co-operatively with other members of staff, attending meetings with the Head teacher